

Distinctive Properties ♦ Real Estate Consulting & Appraisal ♦ Forestry Consulting TEN POST OFFICE SQUARE, BOSTON, MASSACHUSETTS 02109

# **GIS Analyst I Position**

### **Job Description**

The GIS Analyst I position requires an experienced GIS Professional that can work on a range of projects simultaneously in a fast-paced consulting environment. These projects will range from simple location maps to producing "project sets" for planning and appraisal purposes. This position will be working with the GIS Director for the Real Estate Consulting Group and Marketing Divisions within Landvest. In addition, the GIS Analyst I will provide assistance with basic computer/IT needs in the Boston LandVest office.

## **Specific Duties:**

- Assist the GIS Director in Boston with map creation, data conversion/organization, and delivery to internal and external clients.
- Efficiently locating specific client parcels and creating property specific sets of ArcMap project files
- Data conversion of various formats such as CAD, KML, and GPX files to feature classes for data analysis.
- Georeferencing a variety of data types in order to extract information into project files.
- Maintaining project scope and file structure for new and legacy projects with shapefiles, geodatabases, and visual output formats such as PDF, JPEG, and TIFF files.
- Perform QA/QC on projects with GIS director to ensure quality and accuracy of the GIS output for our clients.
- Work with GIS Director on revamping/improving current map templates and layouts with cartographical refinements and updated schema as well as automation of frequently executed cartographic tasks.
- Assist the GIS director with IT needs around the Boston office.
- Data collection for updated and relevant datasets from various Federal and State agencies for projects.

### **Qualifications:**

- Bachelor's degree in Geography or another earth science, or a degree in GIS/Geospatial Information Technology
- Demonstrated experience with ArcGIS Desktop to create print-ready maps for integration into company documents
- Proficiency with other ESRI products such as ArcGIS Online.
- Experience with Spatial Analyst, AutoCAD, Modelbuilder, or ArcPy a plus.
- Efficiency with multitasking and ability to prioritize to meet specific deadlines.
- Strong work ethic, positive attitude, and a willingness to take initiative.
- Understanding of other GIS (open source) such as QGIS, Google Earth, TerraServer



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# **How to Apply**

Please submit a cover letter and resume to <u>jdenormandie@landvest.com</u>. Optional material: Examples of finished GIS products/projects created by the applicant. If you have any questions please call James at (617) 482 0289.

#### **About LandVest**

LandVest is a relatively small but unique entrepreneurial company with a great reputation for providing our clients with excellent service. We hire people who are dynamic, self-directed and creative in their approach to problem solving. LandVest's Real Estate Consulting Group offers land planning, real estate appraisal, and project management services both nationally and internationally. Specific real estate services include:

- Appraising unique properties where there are few or no comparable sales
- Assisting in estate planning, helping clients conserve their property
- Exploring the feasibility and economics of property development.